

ANALYSIS REQUEST FORM – MICROBIOLOGY – Air and surface

<i>Laboratory use only</i>		
Client number:	Reception date:	
Project number:	Analysis date:	

<i>Identification: To be filled by the client</i>	
Company:	
Contact:	
Address:	
City:	Postal code:
Phone:	Fax:

<i>Sample information: To be filled by the client</i>
Purchase order number:
Sampling address:
Sampling date:
Sampled by:

<i>Requested analysis: To be filled by the client</i>					
Requested analysis	<input type="checkbox"/> Mods <input type="checkbox"/> Yeasts <input type="checkbox"/> TMC <input type="checkbox"/> Other: _____				
Sample number	Sample Identification	Sample Type			Filtered Volume (L) or sampled surface (cm ²)
		Air	Surface	Print	
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
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		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Comments: _____

AMBIANT AIR SAMPLING METHOD

- a) Determine the appropriate site for sampling. Identify the proper medium plate on the bottom of the plate.
- b) Take the cover off and place beside the plate. Expose during 16 minutes and put the cover back on.
- c) Wrap the plate in parafilm and place in an ice box with ice packs. Fill the requisition form, place in the ice box and ship to the laboratory. It must be received at the laboratory within 48 hours of time of sampling.

The laboratory will incubate the plates for the appropriate time at the appropriate temperature and enumerate the colonies. The results will be transmitted in CFU/m³ of air.

SURFACE SAMPLING METHOD WITH SWAB

- a) Determine the appropriate site for sampling. Identify the swab.
- b) Open the wrapping and take out the swab from the tube with gel. Dip lightly the swab in the gel to moisten. Swab an area of 25 cm² (5 cm X 5 cm) going up and down, left to right. Replace the swab in the tube.
- c) Place the swab in an ice box with ice packs. Fill the requisition form, place in the ice box and ship to the laboratory. It must be received at the laboratory within 48 hours of time of sampling.

The laboratory will incubate the swabs for the appropriate time at the appropriate temperature and enumerate the bacteria, yeasts and molds. The results will be transmitted in CFU/25 cm².

SURFACE SAMPLING WITH RODAC CONTACT PLATES

- a) Determine the appropriate site for sampling. Identify the proper RODAC contact plate on the bottom of the plate.
- b) Take the cover off the plate and keep in hand. With the other hand, deposit the gel part of the plate on the surface to be sampled and press lightly with a finger in the center of the plate.
- c) Pick up the plate, replace the cover and wrap with parafilm.
- d) Place the plate in an ice box with ice packs. Fill the requisition form, place in the ice box and ship to the laboratory. It must be received within 48 hours of time of sampling.

The laboratory will incubate the plates for the appropriate time at the appropriate temperature and enumerate the colonies. The results will be transmitted in CFU/25 cm².